

# 2019-2020 TTC Catalog

## Leadership Development

### Certificate in Applied Science

#### 24 Credit Hours

This certificate program provides you with the necessary skills to succeed in the competitive workplace of the 21st century. Studies in leadership, supervision, business technology and decision-making augment the traditional skills required in business and industry.

#### Major Requirements

BUS 220 Business Ethics 3  
MGT 101 Principles of Management 3  
MGT 210 Employee Selection and Retention 3  
MGT 235 Production Management 3  
MGT 240 Management Decision Making 3  
MGT 250 Situational Supervision 3  
MGT 255 Organizational Behavior 3  
MGT 270 Managerial Communication 3

Total: 24

#### Admission Requirements

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or the TTC placement test.